

REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

November 20, 2017 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT		MEMBER(S) ABSENT
Canfield, Jeff (Chair)	Anderson, Mark	Norris, Mandy	Beckman, Diana (Vice-Chair)
Roy, Amy	Axtell, John	O’Neal, Tammy	
Scott, Jim	Axtell, Paul	Olmstead, Jody	
Turner, Justyn	Bertie, Lisa	Rainey, Brandon	
Winters, Rick (Interim Supt.)	Buche, Deanna*	Rose, Angela*	
	Cobb, Matt	Steinbach, April	
	Crise, Kim*	Sulgrove, B.K.	
	Hargrave, Edwina	Swidergal, Karen*	
	Holsten, Tina	Ward, Tammy	
	Kohlstedt, Holly	Witty, Rebecca*	
	McIsaac, Sue		

CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:32pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes to the Consent Agenda. There was one addition to the Agenda’s Other Business section; specifically, the addition of Board Member Bill Review.

CONSENT AGENDA

- Board Meeting Minutes:
 - Regular Meeting – October 16, 2017.
- Personnel / Staff Changes:
 - Administrator Contracts: n/a.
 - Supplemental Contracts: n/a.
 - Independent Contracts: n/a.
 - Resignations – Certificated: n/a.
 - Resignations – Classified: n/a.
 - New Hires - Certificated: n/a.
 - New Hires - Classified:
 - Amelia Abrahamson (Para Educator).
 - Aaron James (Para Educator).
 - Jamie Lovato (Para Educator).
- Donations:
 - Anonymous; \$20.00 cash; in-house printing program.
 - Springdale Girl Scouts Troop #5109; \$250.00 cash; playground equipment.
 - Springdale Girl Scouts Troop #5109; \$250.00 cash; field trip.
- Accounts Payable:
 - November 2017.
- Payroll:
 - November 2017.

PUBLIC FORUM

- At 6:40pm, a number of audience members (indicated by ‘*’ above) addressed the Board with salary schedule and placement questions ranging from “Will I drop to a lower position and pay?” and “Where am I, specifically, on the new scale?” to “Will these raises lead to RIFs or put the district in financial distress?” and “Will we get any retro pay and how much and when?”. After thanking them for their attendance and participation, all questions were answered or fielded by Mr. Winters, including his assurance that “No one will get a decrease in pay,” “I think we’ll (our finances will) be ok,” “Since we missed the payroll deadline for November, we’ll add 10 cents per hour in December payroll in retro pay,” and “ParaEducator level definitions will be available in the next 10 business days”.

PK-5 PRINCIPAL / SPECIAL EDUCATION (SPED) DIRECTOR REPORT

E. Hargrave presented briefly on the following:

- Training:
 - ParaEducator Training – Behavior De-escalation.
 - Title I Committee – SIP.
- SPED Audit – everything good, but 1 Finding.
- Enrollment (P-5) – stands at 229, includes 50 5th-graders.
- Teacher Schedules – adjusted to include time for data analysis.
- Upcoming Calendar Events:
 - Safety/Student Threats (Ken Thomas, Dist. 81, Nov. 27).
 - K-5/8 Dental Screening (Springdale Dental Clinic; Dec. 5).
 - Ned Show – YoYo’s & Bullying (Dec. 8).
 - Winter Concert, Cookies & Cocoa (Dec. 14).

6-12 PRINCIPAL / ALE MANAGER REPORT

M. Cobb presented briefly on the following:

- Library Renovation – Kudos to B. Rainey and Maintenance!
- Parent Conferences – Started today, going well, tomorrow is late-night; announcements sent via Honeywell.
- Safety Meeting – Committee met last week, discussed many topics, 2 more meetings scheduled before safety plan presentation at December Board meeting.
- T-PEP Evaluations.
- SBAC Re-takes (Fall) underway.
- Sexting Presentation – Stevens County Deputy Prosecutor L. Radzimski will present to community, parents and students on Nov. 21st at 5:30pm.
- OSPI Leadership Coach (D. Howard) – possible progress update / presentation to Board in December.
- ALE Programs:
 - MW Alt. HS and MW Promise are doing great under the direction of B. Joachim.
 - Springdale Academy progress report presented by J. Axtell; will plan to provide quarterly reports in future.

BUSINESS MANAGER REPORT

S. McIsaac presented briefly on the following:

- Enrollment = 504.
- Monthly Budget Report – J. Turner interested in receiving quarterly budget breakdown for Rural Alliance.
- Tractor Purchase – K. Sulgrove researched tractor purchase (with cab and loader); received 4 quotes; local Chewelah business (Hartill’s) price is approx. \$37,000 (including tax); includes 6-year warranty; they’d be willing to do lease/purchase; lowest amount down = 1st payment; delivery could be as little as 2-3 days.
- R. Winters mentioned that any future bus purchases will likely include on-board security cameras.

SUPERINTENDENT (INTERIM) REPORT

R. Winters reported briefly on the following:

- Other:
 - Surplus Items – another list of items was received from the Maintenance Dept. by the District Office and presented to the Board for declaration as surplus; upon review by the District Office, several items were determined to be either duplicate or already declared as surplus; if approved, list will be ‘cleaned’ before submission the next step of submission to ESD101. In addition, a second list of surplus items, previously submitted by inadvertently omitted from the October Board meeting, is included herein for declaration as surplus.
 - Metal Detector Discussion – conflicting information received as to whether or not to bring one on-site; prefer to have up to 3 units site-wide; also considering possibility of school resource officer, security offer received from one of Springdale’s mayoral candidates.
 - Classified Salary Schedule (2017-2018 Revised) – see ‘Public Forum’. Pat Clark to help with categorizing job descriptions / titles.
 - Received prosecutorial update on student’s status concerning recent district-wide shutdown.
 - J. Scott asked about disposal of metal (keep or discard?).

- J. Turner suggested HS Gym odor is on the increase again; believes it's the old flooring that 'stinks'.

BOARD POLICY REVIEW

- Board Policy, Procedure and/or Form: (1st Reading)
 - #1340: Board of Directors: Targeted Student Learning (new policy, no procedure).
 - #2024 & #2024P: Instruction: Online Learning (updated policy & procedure).
 - #3115 & #3115P: Students: Homeless Students – Enrollment Rights and Services (updated policy & procedure).
 - #3122 & #3122P: Students: Excused and Unexcused Absences (updated policy & procedure).
 - #3235 & #3235P: Students: Protection of Student Personal Information (updated policy & procedure).
 - #3416 & #3416P: Students: Medication at School (updated policy & procedure).
 - #3432 & #3432P: Students: Emergencies (updated policy & procedure).
 - #4217, #4217P & #4217F: Community Relations: Effective Communication (new policy, procedure & form).
 - #5005 & #5005P: Personnel: Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval (updated policy with new title, & deletion of old procedure / no new procedure).
 - #5240: Personnel: Evaluation of Staff (updated policy only).
 - #6101 & #6101P: Management Support: Federal Cash and Financial Management (new policy & procedure).
 - #6106 & #6106P: Management Support: Allowable Costs for Federal Programs (new policy & procedure).
 - #6220 & #6220P: Management Support: Bid Requirements (updated policy & procedure).
 - #6580, #6580P & #6580F: Management Support: Continuity of Operations Plan (new policy, procedure & form).
 - #6700 & #6700P: Management Support: Nutrition, Health and Physical Fitness (updated policy & procedure with new title).

PLANNING AND DISCUSSION

- Capital Levy Election (February 2019) – reminder provided; would like to bring in J. Gores (D.A. Davis) for February / March Board meeting.

EXECUTIVE SESSION

As presiding officer, J. Canfield announced the intent of the Board to enter into an Executive Session not expected to exceed 60 minutes (per employee) for the purpose of reviewing the performance of one or more employees and/or a personnel issue; the Board entered into Executive Session for this purpose at 8:09pm. The regular meeting reconvened at 8:52pm. No motions were made during the Executive Session.

BUSINESS

- J. Turner made a motion to accept and approve all items of the Consent Agenda, as submitted, and to include the November 2017 Accounts Payable and November 2017 Payroll (all as noted below); J. Scott seconded; motion carried.

Gen Fund	Warrant numbers	160896	through	160911	\$	16,693.76
	Warrant numbers	160946	through	161009	\$	143,280.85
ASB – K8	Warrant number	160895		- void -	\$	- void -
	Warrant number	160912			\$	198.34
	Warrant numbers	161010	through	161012	\$	728.75
ASB – HS	Warrant numbers	161013	through	161017	\$	3,835.46
Payroll	Warrant numbers	160913	through	160945	\$	481,651.15
	Warrant numbers	161018	through	161019		
	Direct Deposit	90006953	through	900007053		

- Other:
 - A. Roy made a motion to declare as surplus both lists of surplus items, 'cleaned' as noted herein; J. Scott seconded; motion carried.
 - J. Turner made a motion to grant permission to the Business Manager and/or Superintendent to make the lease/purchase decision regarding the tractor acquisition; A. Roy seconded; motion carried.

- o A. Roy made a motion to approve the latest 15-Step Classified Salary Schedule (Revised 11/20/2017), effective with the next monthly pay cycle, with retroactive pay, as discussed; J. Scott seconded; motion carried.

OTHER BUSINESS

By unanimous verbal consent (no vote required), monthly individual Accounts Payable invoice review by Board members prior to each month's meeting will be discontinued.

ADJOURNMENT

A. Roy made a motion to adjourn at 9:06pm; J. Turner seconded; motion carried.

~ ~ ~ ~ ~

Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)